



**Meeting Requests:**

Especially during the current pandemic, I would like to remind everyone of the school policy and protocols in relation to requesting a meeting with a member of staff. If you have any queries about your child or wish to see your child's teacher for any reason, then please do not hesitate to contact the school when a mutually convenient time can be arranged for a telephone meeting to take place after school.

**This contact should always be made through the Front Office by preferably ringing to arrange a meeting. (028-71302284).** In no circumstances should any parent ever arrive unannounced at a teacher's room without prior notice and without accurate and concise information in relation to the issue(s) that you wish to raise. **I would also ask that everyone treats our staff with respect and courtesy at all times.** If a matter remains unresolved following contact with the relevant member of staff, then the School's Complaints Policy should be followed in respect of the next line of communication.

**Easter Holidays:**

School will close **on Friday 26<sup>th</sup> March 2021** for the Easter Holidays at the following staggered pick up times to assist with social distancing:

**P1 & P2 – 12 noon**

**P3 & P4 – 12:15**

**P5 – P7 – 12:30**

**In appreciation of all the hard work that the children (and parents!) have completed re. 'home learning' it has been decided that Friday will be designated as a 'Non-Uniform Day.'**

If a pupil has a younger sibling who is being picked up at an earlier time, then they may also go home at this time.

**Summer Term Re-Opening:**

School will re-open for the Summer Term on **Monday 12<sup>th</sup> April 2021** and the established **staggered drop-off and pick-up times will remain in place until further notice:**

**P1 & P2 – 08:45 & 13:45**

**P3 – 09:00 & 14:15**

**P4 – 09:00 & 14:30**

**P5 – P7 – 09:15 & 15:00**

**Kadet Klub/Breakfast Club:**

The Kadet Klub will be open again from Monday 12<sup>th</sup> April 2021. Due to the pandemic, the Breakfast Club unfortunately will remain closed until we receive further guidance from the EA/PHA. To book your child's place in Kadet Klub please fill in the relevant booking form or contact Mrs Heather Glenn (71302284) or [hglenn520@c2kni.net](mailto:hglenn520@c2kni.net)

**Spring/Summer Term Important Dates:**

- School will close for pupils **on Friday 26<sup>th</sup> March 2021** for the Easter Holidays (see times above) and will re-open for the Summer Term on **Monday 12<sup>th</sup> April 2021** at the usual **staggered drop off and pick up times;**
- School will be closed on **Monday 3<sup>rd</sup> May 2021** (May Day Bank Holiday);
- School will be closed on **Monday 31<sup>st</sup> May 2021** (Whit Bank Holiday);
- Reports Home – TBA;
- Parental Interviews – TBA;
- Friday 25<sup>th</sup> June 2021 – School ends for summer.

**P.E. Uniform:** Please ensure that all pupils continue to adhere to our request to wear either P.E. or Summer Uniform. For P.E. uniform I would ask that you make sure your child has a white polo shirt, black shorts, plain black jogging pants/tracksuit bottoms and training shoes. Earrings are not permitted, except for children with pierced ears, who may wear studs.



## Drumahoe Primary School – Parent Memo: March 2021



**Summer Uniform** - it is now acceptable to wear Summer Uniform:

**Girls** - red gingham dresses that may be worn with official Drumahoe sweatshirt or the standard grey cardigan/jumper. White socks should also be worn.

**Boys** - white polo shirt that may be worn with official Drumahoe sweatshirt or the standard grey jumper (no need for a tie).

All other items of uniform ie. Sweatshirts, polo shirts, ties etc. will be held as stock items in school and can be purchased from the front office.

**Name Labels:** Please ensure that all items of clothing have the owner's name clearly marked upon them. We are still wasting a considerable amount of time in school trying to establish the ownership of numerous items of uniform which do not have the owner's name on them!

**School App** – to date 1019 people have downloaded the School App. The “App” can be downloaded by either visiting the relevant App Store (Apple or Google) – see links below or by scanning the attached QR code.

Drumahoe Primary School App iTunes Links: <https://goo.gl/hQt1t2>  
Drumahoe Primary School Google Play Link: <https://goo.gl/V6aQ6y>



Please download the App and get all the latest school information straight to your smartphone and/or tablet. The App will now form part of our communication system as well as the School Website, Twitter & Facebook Site to keep you informed about current events in school.

**Passport & Driving Applications** – a friendly reminder that due to the increasing number of requests to complete these applications and the subsequent pressure on the admin staff in school, it was decided last year to levy an Administration Charge of £10.00 per Application Form for this service. The money collected is deposited into the Kids Forum Fund which the Class Reps will decide how best the money can be used to improve the school.

**Reminder** - British Summertime - British summer time officially begins this Sunday 28th March 2021 with the clocks going forward 1 hour at 1.00 a.m.

T. R. McMaster MBE  
Principal