

Drumahoe Primary School

Parent Memorandum – 01.11.20

Good evening, everyone. We're looking forward to welcoming everyone back to school tomorrow. Please remember: that the staggered start and finish times are still in place; keep your distance when on the school campus; all visitors must wear masks unless medically exempt. Let's all work together to stay safe & to stay open!



COVID-19 Guideline Reminders:

If you are planning on accessing the school building, you **must** inform the school office 028-71302284 or email hglenn520@c2kni.net to ensure that your visit is essential. The office staff will agree a suitable time for you to visit the school site if necessary

Parents/Guardians/Carers dropping off & collecting children

Unfortunately, the weather has been really poor over the half-term break and the forecast for next week is not any better! I need to remind you that, in the case of inclement weather, the children still have to remain outside until their designated start time (P1 & P2 - 08:45; P3 & P4 – 09:00 & P5 –P7 – 09:15). Please make sure that the children have their coats on as all available staff are engaged in other areas taking temperatures and admitting other children into their 'Class Bubbles' which means we cannot allow 'early children' to enter the building unsupervised.

As you will be well aware from media reports and advice from the N.I. Executive, it is absolutely necessary to maintain social distancing when on the school campus and we would also ask that all parents must now wear a face covering as well unless medically exempt.

N.B. Where there are siblings, we would ask that they all arrive in the morning at the eldest child's later slot but are picked up at their own designated time in the afternoon. (P1 & P2 – 13:45; P3 – 14:15; P4 – 14:30 & P5 –P7 – 15:00).

We are now asking all parents to adhere to the following:

- Wear a face covering unless medically exempt;
- Avoid coming onto the site if your visit is **NOT ESSENTIAL**;
- **Be punctual at** drop off & collection times for children to avoid cross contamination of 'Bubbles'.
- Ensure that children and visitors **DO NOT** to arrive to school before their designated arrival time!
- Encourage your child to socially distance on the school site;
- Please **DO NOT** allow any children to play on any fixed equipment on the school site before and after school. The Play Park is open and you are welcome to go there;
- **DO NOT linger at entrance/exit points or when dropping/picking up children causing mass gatherings – maintain 2m+ social distancing please;**
- P1-P3 parents can come to the exit points for collection maintaining social distancing of 2m+ but P4-P7 will be brought to their pick-up points by the staff;
- Please **RESPECT** that teachers will be social distancing, please do not attempt to engage in conversation during drop off or collection. Communication can be made via a telephone call / email.

Kadet Klub and 2-3 Klub:

The Kadet Klub and 2-3 Klub will resume as normal from tomorrow - Monday 2nd November 2020. Anyone who has not returned their November booking form to Mrs Glenn in the Front Office should do so as soon as possible in order to determine the required staffing levels in both facilities.

Thanking you in anticipation of your continued co-operation with all of these vitally important measures.

T.R. McMaster MBE B.Ed
Principal