

OPEN ENROLMENT PUPIL'S RECORD CHANGE

- This pupil has:
- (a) a change of name – CHRISTIAN / SURNAME;
 - (b) a change of address;
 - (c) recently enrolled at my playgroup / school; or
 - (d) recently left my playgroup / school
 - (e) other

Please delete as appropriate above and give details as requested below.

PRE-SCHOOL / PRIMARY SCHOOL _____ TEL. NO. _____

NAME OF PUPIL (in full) _____

DATE OF BIRTH _____ GENDER _____

ADDRESS (was) _____

(now) _____ POSTCODE _____

NAME OF PARENT _____

ENROLLED / LEFT _____

DETAILS (came from) _____

(gone to) _____

SIGNATURE _____ DATE _____

(Leader / Principal)

RETURN TO: The Transfer & Open Enrolment Office, Western Education and Library Board, 1 Hospital Road,
Omagh, Co Tyrone BT79 0AW

FOR WELB USE ONLY – RECORDS TO BE CHANGED

Computer

Pre-School / Primary School List

Free Meals/Transport

Western Health & Social Services

SIGNATURE _____ DATE _____

(T & O Section)