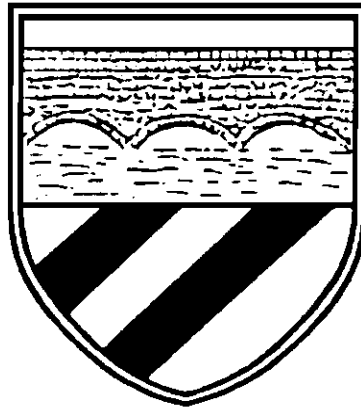


DRUMAHOE PRIMARY SCHOOL



CHARGING & REMISSIONS POLICY

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The Board of *Governors* has determined its Charging and Remissions policy as follows:

A. CHARGING POLICY: It is the policy of the governors to charge for:

- (i) board and lodgings on residential trips.
- (ii) costs associated with the provision of individual tuition on a musical instrument whether inside or outside school hours unless it is provided as part of the syllabus for an approved public examination or to meet the requirements of Article 11(1)(b) of the Order.
- (iii) the cost, in cash or in kind, of any ingredients or material used by a pupil if the parents have indicated in advance a wish to own the finished product.
- (iv) optional extra activities which take place wholly or mainly outside school hours and are additional to the education provided by the school for the purposes of preparing pupils for an approved public examination or for the purposes of meeting the statutory requirements imposed by Article 11(1)(a) and (b) of the 1989 Order. Participation in any such activities is to be on the basis of parental choice and a willingness to meet such charges as are made.
- (v) breakages and loss: parents will be asked to pay for the cost of replacing a broken window pane or other damaged property; the cost of replacing a defaced, damaged or lost text book or item of equipment where this is the result of a pupil's behaviour.

B. REMISSION POLICY: Charges will be remitted as follows:

The charge for the board and lodgings costs of a residential visit will be remitted in the case of pupils whose parents are in receipt of income support or family credit if the education provided on that visit must otherwise be provided free, that is, provided as part of the syllabus for an approved public examination or is required in order to fulfil statutory duties in relation to the N.I. Curriculum or religious education.

C. VOLUNTARY CONTRIBUTIONS: The Board of *Governors* reserves the right to seek voluntary contributions from parents and others in support of any school activity or for the benefit of the school. Pupils whose parents are either unwilling or unable to make such contributions will not be treated

differently. However, the school reserves the right to cancel planned activities if the voluntary contributions are insufficient to meet the costs of the planned activity.

D. THIRD PARTY ARRANGEMENTS: This policy statement refers only to charges which may be made up by the Board of Governors and payable by the parents of the pupils concerned. A third party e.g. the Parent / Teacher Association, may levy charges directly on parents in respect of activities for which boards and Boards of Governors may not charge as long as that party makes the necessary arrangements to secure the safety and welfare of the children and the adequacy of Insurance cover.

The term parent(s) wherever used should also be interpreted as also meaning guardian(s)